TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

COMMITTEE OF THE WHOLE MEETING

MAY 14, 2024

PUBLIC SESSION

TITLE: EXTENDED OVERNIGHT FIELD TRIP, EXCURSION AND

EXCHANGE APPROVAL COMMITTEE 2023-2024

The Extended Overnight Field Trip, Excursion and Exchange Approval Committee 2023-2024 report is presented for information.

Prepared by: Joseph Zaroda, Superintendent of Education

Presented by: Joseph Zaroda, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer



REPORT TO THE COMMITTEE OF THE WHOLE MAY 14, 2024

EXTENDED OVERNIGHT FIELD TRIP, EXCURISON AND EXCHANGE APPROVAL COMMITTEE 2023-2024

BACKGROUND INFORMATION

The Extended Overnight Field Trip, Excursion and Exchange Approval Committee continues to review proposals for 2023-2024 extended overnight field trips, excursions and exchanges as submitted to date. The composition of the approval Committee is as follows:

1 Supervisory Officer - Joseph Zaroda

1 Secondary School Vice-Principal - Monique Mastroianni

1 Secondary School Principal
 1 Elementary School Principal
 1 Program Department Consultant
 - Krista Moscato
 - Rosie Araujo
 - Fred Wilson

As defined in the Niagara Catholic Educational Field Trips Administrative Operational Procedures 400.2, an Extended Overnight Field Trip is:

- A field trip that requires four or more nights' lodgings, or requiring an individual flight ticket of \$600.00 or more.
- An extended overnight field trip which involves more than one school will follow the same procedures and will require the approval of the principal/administrator and the Family of Schools' Superintendent of Education of all participating schools at the time of submission for approval.

An Excursion is defined as follows:

• An excursion is a trip that is planned and arranged for secondary school students that would be held during the year when students are not normally expected to be attending classes and that may not adhere to all guidelines and procedures relating to educational field trips. Approval will not normally be granted for excursions that require students and/or staff to be away from school on a regularly scheduled instructional school day.

Attached to this information report is an Executive Summary of a 2023-2024 Extended Overnight Field Trip as submitted on Tuesday, May 14, 2024. (Appendix A)

The Extended Overnight Field Trip, Excursion and Exchange Approval Committee 2023-2024 report is presented for information.

Prepared by: Joseph Zaroda, Superintendent of Education

Presented by: Joseph Zaroda, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

EXECUTIVE SUMMARY

Extended Overnight Field Trip, Excursion and Exchange Committee Approval – 2023-2024

SCHOOL	ТҮРЕ	APPROVAL REQUIRED	DESTINATION	CURRICULUM UNIT/THEME	EDUCATION VALUE	FAITH COMPONENT	DATE	NUMBER OF STUDENTS, STAFF & CHAPERONES ON TRIP	DURATION	COST (APPROX)	TRANSPORTATION
Notre Dame College	Extended Overnight Field Trip	Superintendent, Extended Overnight Field Trip Committee and SAC	Italy	Non-Credit	Allow students to make the connections between their in class learning and the real world. To gain cultural fluency, learn a new language, and gain personal experience that will enable them to be stronger world citizens. *The trip may include a gondola ride. Students who opt for this activity before departure will need to undergo a swim test as per the AOP 400.2. **Boating license for water taxi included	Students will attend mass.	March 6-15, 2025	40 students; 4 staff members (no coverage needed)	10 days (1 school day)	\$4522.00 includes transportation, activity fees, accommodations, dinner and breakfast daily. Additional costs for lunches, airport transportation, tipping and personal spending. Cancellation policy clearly communicated.	Airline will be confirmed upon approval.
Saint Michael Catholic High School	Extended Overnight Field Trip *SAME TRIP AS NOTRE DAME*	Superintendent, Extended Overnight Field Trip Committee and SAC	Italy	Non-Credit	Allow students to make the connections between their in class learning and the real world. To gain cultural fluency, learn a new language, and gain personal experience that will enable them to be stronger world citizens. *The trip may include a gondola ride. Students who opt for this activity before departure will need to undergo a swim test as per the AOP 400.2. **Boating license for water taxi included.	Students will attend mass.	March 6-15, 2025	40 students; 4 staff members (no coverage needed)	10 days (1 school day)	\$4992.00 includes transportation, activity fees, accommodations, dinner and breakfast daily. Additional costs for lunches, airport transportation, tipping and personal spending. Cancellation policy clearly communicated. *THE TRIP IS MORE EXPENSIVE THAN NOTRE DAME DUE LATE SUBMISSION.	Airline will be confirmed upon approval.

TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

COMMITTEE OF THE WHOLE MEETING

MAY 14, 2024

PUBLIC SESSION

TITLE: STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL

DEVELOPMENT OPPORTUNITIES

The Staff Development Department Professional Development Opportunities report is presented for information.

Prepared by: Pat Rocca, Superintendent of Education

Anthony Corapi, Coordinator of Staff Development

Presented by: Pat Rocca, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer



REPORT TO THE COMMITTEE OF THE WHOLE MAY 14, 2024

STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL DEVELOPMENT OPPORTUNITIES

BACKGROUND INFORMATION

In alignment with Niagara Catholic's Multi-Year Strategic Plan, the Department of Staff Development, as an integral aspect of its mandate, acts as the point of co-ordination among various departments. Thus ensuring that all professional development opportunities for staff, both teaching and non-teaching, occur in a seamless fashion to minimize disruptions to the myriad services provided within our Niagara Catholic community. The following is a listing of activities occurring during the period May 14, 2024 through June 11, 2024.

Aspiring Leaders Program (ALP)

Date: May 23, 2024

Location: Holy Rosary Catholic Elementary School

Session: The Power of Healthy Tension

Description:

Leading in a World of Increased Polarization and Complexity: As leaders, we often treat every challenge as a problem to be solved, with a right or wrong answer. Encourage a change or preserve stability? Lean into structure or choose more flexibility? Focus on work or prioritize home? But this "either/or" thinking is a dangerous trap! To be more effective—both at work and at home — we need to realize that many of life's challenges are tensions to be managed. This workshop provides a simple framework that allows teams and leaders to tap into the power of "both/and" thinking. By doing this, we gain a massive competitive advantage, and move from surviving to thriving. This workshop provides a simple framework that allows teams and leaders to tap into the power of "both/and" thinking. By doing this, we gain a massive competitive advantage, and move from surviving to thriving. You will also gain strategies to effectively promote and implement diversity, equity and inclusion within your teams.

Secondary MLL Professional Learning Session

Date: May 28, 2024

Location: Catholic Education Centre

Description:

Niagara Catholic is committed to fostering inclusive, equitable and safe school communities where all are welcomed. We strive to develop and honour a culture of respect, acceptance, and belonging. An asset-based approach to teaching students who are learning English Language acquisition skills, involves a shift in language. Students, who are newcomers to Canada are often fluent in more than one language. Multilingual Language Learners (MLL) will be used to replace ESL. All secondary MLL educators will be participating in a full day learning session on Tuesday, May 28, 2024 from 8:30 a.m. - 2:30 p.m. This professional

development meeting will focus on building capacity on using evidence based instructional approaches to ensure MLL students are well supported in the development of word-level reading skills.

The Staff Development Professional Development Opportunities report is presented for information.

Prepared by: Pat Rocca, Superintendent of Education

Anthony Corapi, Coordinator of Staff Development

Presented by: Pat Rocca, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

COMMITTEE OF THE WHOLE MEETING

MAY 14, 2024

PUBLIC SESSION

TITLE: CAPITAL PROJECTS PROGRESS REPORT UPDATE

The Capital Projects Progress Report Update is presented for information.

Prepared by: Clark Euale, Controller of Facilities Services

Presented by: Clark Euale, Controller of Facilities Services

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer



REPORT TO THE COMMITTEE OF THE WHOLE MEETING MAY 14, 2024

CAPITAL PROJECTS PROGRESS REPORT UPDATE

BACKGROUND INFORMATION

Individual progress reports for capital projects are presented as follows:

IN PROGRESS

Appendix A New Elementary School Greenlane Road, Beamsville

Appendix B St. Elizabeth Joint Elementary School, Wainfleet

The Capital Projects Progress Report Update is presented for information.

Prepared by: Clark Euale, Controller of Facilities Services

Presented by: Clark Euale, Controller of Facilities Services

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer



NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE Rev. 1.0, Mar 2023

A - General information						
Project Name Catholic Elementary School						
	Greenlane Rd., Beamsville					
Report Prepared by	Clark Euale, Controller, Facilities Services					
Project Sponsors: Gino Pizzoferrato, Superintendent						
	Principal, TBD					
Date	May 06, 2024					
Reporting Period	April 2024					

B - Executive Summary **Overall Status** Controlled Critical Caution Reason for Deviation (Comments) \boxtimes **Budget**: Construction cost estimate done at 80% construction drawings indicates project will come in over budget at tender phase. Ministry has been notified. \boxtimes Schedule: Project delayed due to preliminary engineering requirements for SPA. Ministry has been notified. \boxtimes Scope: Quality:



NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, Mar 2023

Executive
Summary

> PROJECT INFORMATION

- o Area of New School to be Constructed: 42,442 s.f.
- o New School Capacity: 421 students
- o Number of Classrooms: 18
- o Childcare

> PROJECT FUNDING

- o Capital Priorities Grant \$10,108,084
- o Additional Funding Approval for Childcare \$2,000,000
- Ministry Approval to Proceed to Design received.
- Detailed design underway.
- Expected school opening tentatively 2025. Ministry has been notified.



NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE Rev. 1.0, Mar 2023

C – Scheduled Milestones / Deliverables							
Milestone / Deliverable	Expected On	Actual On	Status				
Funding Approval		July 15, 2022	COMPLETED				
Architect Selection	December 2022	February 2023	COMPLETED				
Design Development	January 2023	May 2023	IN PROGRESS				
Ministry Approval to Proceed with Tender	March 2024		NOT STARTED				
Site Plan Approval	May 2024		IN PROGRESS				
Building Permit	May 2024		IN PROGRESS				
Project Tender	April 2024		IN PROGRESS				
Construction Start	May/June 2023		NOT STARTED				
Parking lot and Playgrounds			NOT STARTED				
Occupancy	September 2025		NOT STARTED				
Additional Milestones			NOT STARTED				

D – Open Action Items							
#	Title	Expected Delivery	Owner / Approver	Status			
1	MTO approval	May 2024		NOT STARTED			
2	SPA approval	May 2024		IN PROGRESS			
3	MOE approval to proceed to Tender	March 2024		NOT STARTED			
4	Building Permit approval	May 2024		NOT STARTED			



NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE Rev. 1.0, Mar 2023

E - I	E - Issues, Risks, Challenges and discussion items							
#	Title	Description	Owner	Status				
1	Risk item 1	Archeological Survey	NCDSB	COMPLETE				
2	Risk Item 2	Soil Remediation Pending	NCDSB	IN PROGRESS				
3	Risk Item 3	Site Plan Modifications Requested Through Comments from the Town	ARCHITECT	IN PROGRESS				

F - Accomplishments / Plans

Accomplishments during this Reporting Period:

- 1. Tender Documents & Drawings 80% completed & reviewed by NCDSB.
- 2. Construction cost estimates received from cost consultants.
- 3. Redesigned Site Plan to suit Town's suggestion of having only one entrance/exit to school site from Greenlane Road.
- 4. Prequalification of General, Mechanical and Electrical subcontractors completed.
- 5. Response sent to Town for Preliminary Site Plan comments.
- 6. Landscape Plan to be updated in accordance with the Municipal Design Standards.

Plans during the next Reporting Period:

- 1. Field work, drilling of boreholes and lab tests for sample locations to be completed by the end of May.
- 2. Send cost estimate to Ministry and request Approval to Proceed to Tender.



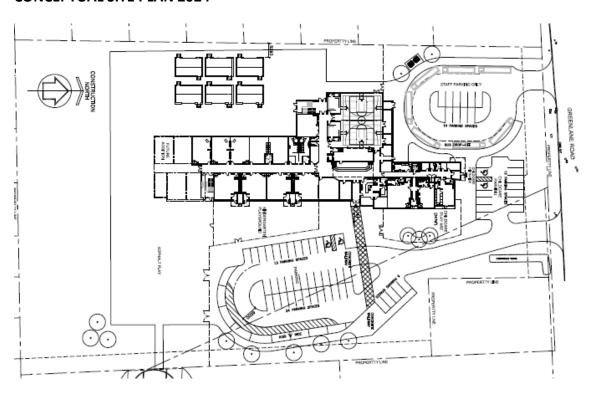
NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE Rev. 1.0, Mar 2023

I have reviewed the information cont	ained in this Project	Progress And Status Report and agree:	
Name / Title	Company		
Project Manager	NCDSB	Tunde Labbancz	MAY 06, 2024
Controller of Facilities Services	NCDSB	Clark Euale	
COPIES TO:			
Chair, Vice-Chair, and Trustees	NCDSB	Committee of the Whole Capital Project Update	Monthly
Director of Education	NCDSB	Camillo Cipriano	Email
Superintendent	NCDSB	Gino Pizzoferrato	Email
Principal	NCDSB	TBD	Email



NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE Rev. 1.0, Mar 2023

CONCEPTUAL SITE PLAN 2024



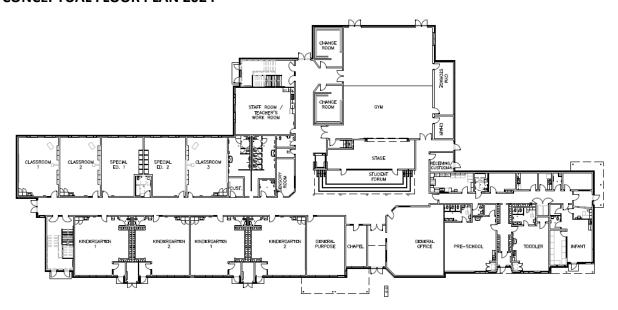
CONCEPTUAL ELEVATION PLAN 2024



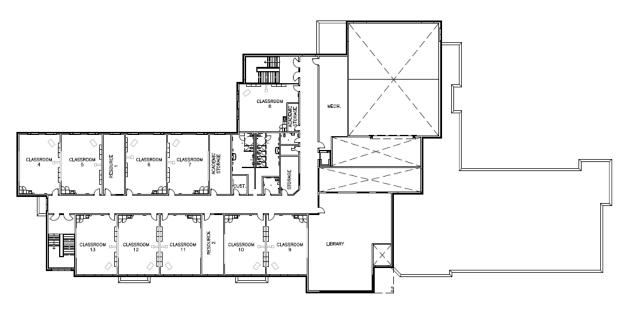


NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE Rev. 1.0, Mar 2023

CONCEPTUAL FLOOR PLAN 2024



GROUND FLOOR SCHOOL: 2,295m² (24,703 SF) CHILDCARE: 447m² (4,811 SF)

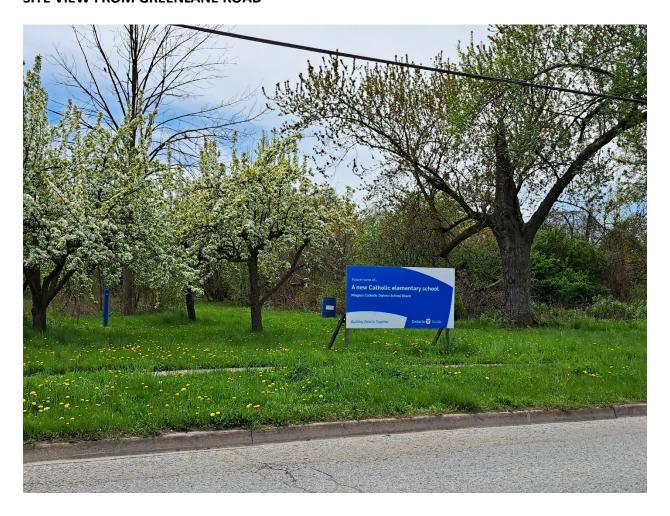


SECOND FLOOR SCHOOL: 1,628m² (17,523 SF)



NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE Rev. 1.0, Mar 2023

SITE VIEW FROM GREENLANE ROAD





ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET Rev. 1.0, 26/03/2022

A - General information						
Project Name St. Elizabeth Joint Catholic Elementary School Wainfleet, Ontario						
Report Prepared by	Clark Euale, Controller, Facilities Services					
Project Sponsors:	Joseph Zaroda, Superintendent Julie Mangiacasale, Principal, St Elizabeth CES					
Date	May 06, 2024					
Reporting Period	April 2024					

B - Executive Summary									
Overall Status									
	Controlled	Caution	Critical	Reason for Deviation (Comments)					
Budget:									
Schedule:		\boxtimes		Construction has fallen behind due to shortage of trades (masonry)					
Scope:									
Quality:									



ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 26/03/2022

Executive Summary

> PROJECT INFORMATION

o Combined Area of New School to be Constructed: 69,734 sf.

New School Capacity: 587 studentsNCDSB Pupil Places: 118 students

> PROJECT FUNDING

_

Funding Program	DSB of Niagara	Niagara CDSB	Total
	Project ID #: 22-063	Project ID #: 50-067	
Capital Priorities	\$10,551,451	\$3,574,873	\$14,126,324
Child Care Capital	\$1,652,606	\$0	\$1,652,606
	\$12,204,057	\$3,574,873	\$15,778,930
Additional Funding			
Capital Priorities	\$2,551,402	\$1,860,168	\$4,411,570
Child Care Capital	\$512,669	\$0	\$512,669
Proceeds of Disposition	\$3,202,271	\$0	\$\$3,202,271
Total	\$18,470,399	\$5,435,041	\$23,905,440

- > Prime Consultant: Whiteline Architects Inc.
- > General Contractor: Brouwer Construction Ltd.
- Contractor mobilized November 11, 2022
- ➤ Niagara Catholic Legal Representative currently drafting lease agreement between DSBN and Niagara Catholic.



ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET Rev. 1.0, 26/03/2022

C – Scheduled Milestones / Deliverables						
Milestone / Deliverable	Expected On	Actual On	Status			
Funding Approval	September 2020	September 2020	COMPLETED			
Architect Selection	January 2021	January 2021	COMPLETED			
Design Development	February 2021	March 2021	COMPLETE			
Ministry Approval (Cost)	January 2022	March 2022	COMPLETE			
Site Plan Approval	February 2022	September 2022	COMPLETE			
Building Permit	March 2022	October 2022	COMPLETE			
Project Tender	April 2022	November 2022	COMPLETE			
Construction Start	Nov. 11, 2022	Nov. 11, 2022	IN PROGRESS			
Demolish St Elizabeth School	April 2024	May 2024	IN PROGRESS			
Occupancy	September 2024		NOT STARTED			
Additional Milestones	ТВА	N/A	NOT STARTED			

D -	D – Open Action Items							
#	Title	Expected Delivery	Owner / Approver	Status				
1	MTO approval	January 2022	мто	COMPLETE				
2	SPA approval	February 2022	Township of Wainfleet	COMPLETE				
3	MOE approval to proceed to Tender	March 2022	MOE	COMPLETE				
4	Building Permit approval	April 2022	Township of Wainfleet	COMPLETE				
5	Shared-Use Agreement (DSBN/Niagara Catholic)	June 2024	NCDSB/DSBN	IN PROGRESS				
6	Demolition Permit approval	July 2024	DSBN	COMPLETE				



ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET Rev. 1.0, 26/03/2022

E - 1	E - Issues, Risks, Challenges and discussion items					
#	Title	Description	Owner	Status		
1	Risk item 1	Quality of materials and building components at-risk due to high-Class C and Class A cost estimates, which necessitated the sourcing of alternate products from the original design intent.	Design Team	COMPLETED		
2	Risk Item 2	Approval to Proceed to Tender at-risk due to high-Class A cost estimate.	Ministry of Education	COMPLETED		
3	Risk Item 3	Ministry of Environment approval for the septic system is underway. Final occupancy is contingent upon this approval.	Ministry of Environment	COMPLETED		
4	Risk Item 4	General Contractor advised that the switchgear ship date of March 27 th could delay progress and completion of work for September occupancy.	Design Team	COMPLETED		
5	Risk Item 5	General Contractor warned that the distribution panel will be arriving by the end of July, which could delay electricians' work.	Design Team	IN PROGRESS		



ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 26/03/2022

F - Accomplishments / Plans

Accomplishments during this Reporting Period:

- 1. St Elizabeth old building demolished.
- 2. Exterior and interior masonry walls completed.
- 3. Roofing complete on the entire building.
- 4. Switchgear arrived on April 15th and it has been installed.

Plans during the next Reporting Period:

- Draft lease agreement presented to DSBN for review/comment May 3, 2023. Agreed upon lease will be shared with Niagara Catholic Board Trustees prior to execution. <u>Update</u>: Niagara Catholic will pursue a shared-use agreement that includes operational requirements and defines the liability of each Board going forward.
- 2. Spray foam insulation installation to be completed by the end of May.
- 3. Bunker installation to be completed for septic controls.
- 4. Masons to complete veneer for outside walls.
- 5. Ground floor classrooms, corridors, door and window frames to be painted.
- 6. Flooring in classrooms to be completed by end of May.

G - Distribution

Name / Title

I have reviewed the information contained in this Project Progress And Status Report and agree:

Company

Nume / Title	Company		Dute	
Project Manager	NCDSB	Tunde Labbancz	MAY 06, 2024	
Controller of Facilities Services	NCDSB	Clark Euale		
COPIES TO:				
Chair, Vice-Chair, and Trustees	NCDSB	Committee of the Whole Capital Project Update	Monthly	
Director of Education	NCDSB	Camillo Cipriano	Email	
Superintendent	NCDSB	Joseph Zaroda	Email	
Principal, St Elizabeth CES	NCDSB	Julie Mangiacasale	Email	

Date



ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 26/03/2022

PROGRESS PHOTOS: AUGUST 2023





ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET Rev. 1.0, 26/03/2022

PROGRESS PHOTOS: 2023 SEPTEMBER







ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET Rev. 1.0, 26/03/2022

PROGRESS PHOTOS: 2023 OCTOBER







ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET Rev. 1.0, 26/03/2022

PROGRESS PHOTOS: 2024 JANUARY







ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET Rev. 1.0, 26/03/2022

PROGRESS PHOTOS: 2024 FEBRUARY







ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET Rev. 1.0, 26/03/2022

PROGRESS PHOTOS: 2024 APRIL







ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET Rev. 1.0, 26/03/2022

PROGRESS PHOTOS: 2024 APRIL



